

WHY ASSURE SERVICES



Assure Services specializes in Special Purpose Vehicles (SPVs) and fund administration for all private transactions. We offer complete back-office services that includes a team of experienced professionals and an innovative technology platform that provides increased transparency.

AT A GLANCE

- // **SPV administration**
- // **Fund accounting and taxes**
- // **Compliance: ERA, KYC, AML and 506(c) assistance**
- // **Cryptocurrency investing**
- // **Increased visibility with our innovative platform**
- // **High volume of deals, low stress and cost**

WE TAKE OUR RESPONSIBILITY SERIOUSLY

Assure Services is the leading provider of outsourced administrative and transaction services for the private investment marketplace. Our unique approach to SPVs and back-office fund administration services makes it simple and affordable to create and manage deals at volume so you have more time to spend on cultivating and strengthening investor relationships.

Our knowledge and experience runs deep. We created the LLC syndicate administration service used by AngelList, SeedInvest, EquityZen and more. We have more than 3,500 SPVs under management, and we're currently administering over \$2 billion for our clients.

OUR SERVICES INCLUDE:

// **SPV Administration**

No other firm can match Assure's specialized expertise, speed, or cost-effectiveness in delivering SPV services to the private investment community. Beyond SPV creation and management, we've developed Glassboard, a software platform that simplifies and adds transparency to the entire SPV process. You will have increased visibility into entity setup, investor onboarding, and ongoing administration.

// **Fund Accounting and Taxes**

Our team of experts can do all or a portion of your fund accounting and tax services, including capital account balance tracking, processing and recording of fund expenses, monthly account reconciliation, financial statements, capital calls, valuations, audits, and carried interest calculations. We also offer complete tax return preparation and K-1s, from the most basic to the extremely complex.

// **Exempt Reporting Advisor**

Assure provides expert assistance related to the setup, management, and reporting associated with SEC and State Exempt Reporting Advisor (ERA).

// **KYC/AML Services**

Assure's KYC/AML services ensure that our clients' investment funds follow applicable state, federal, and international law regarding terrorist and money laundering risk and reporting requirements.

// **506c Accreditation**

We also provide third-party verification services to review the fund's accreditation status and each individual investor's status as applicable. We also issue a status letter in accordance with SEC guidelines.

// **Cryptocurrency**

In addition to facilitating investments via cryptocurrency, we have extensive experience in ICO purchases, pre-ICO investments, multi-signature wallet setup, as well as outsourced CFO services that include daily reconciliations and periodic financial statements.

// **CEO Services**

Assure covers all CEO services allowing clients to focus on other important business objectives. These services include basic tax/cash bookkeeping, GAAP conversion, and extensive financial due diligence following a Due Diligence Request List for Security Offerings.

UNIQUE BENEFITS

// **Experience + Technology**

Assure has 40+ years of private equity experience and four years with cryptocurrency. This coupled with our innovative software platform Glassboard, all adds up to make Assure the leader in back-office fund administration servicing more financial transactions annually than any other firm of its kind.

// **One-Stop Shop**

Our broad range of services, technology, and client support allows you to work with a single partner for all of your SPV and fund administration needs. No other firm provides everything you need to simplify, expedite, and consolidate fund management processes.

// **Pricing + Volume**

Our business model includes automation, technology, and team expertise, allowing us to provide economies of scale and ensure that our costs are the most reasonable in the marketplace. We make it possible to quickly spin up large volumes of SPVs and complete fund administration duties

// Transparency + Simplicity

Our Glassboard platform gives investors improved transparency and autonomy, enabling you to spend less time stressing about the complicated details and the progress of deals and more time generating new ones.

ASSURE SERVICES BY THE NUMBERS

40+

years private equity experience

4

years cryptocurrency experience

3,500

SPVs under management

2,159

entities (largest ADV filing in history)

\$1B

early-stage venture capital initiative for SBA

4,500+

SEC filings prepared and filed

35,000

K1s produced in 2018

\$2B+

assets under management

OUR CLIENTS

 AngelList

 EQUITYZEN

 LAUNCH

 MIAMI ANGELS

 Forge

 TRIBECA ANGELS

 VILLAGE

 Bitwise

 hackVC

 ASSURE
SERVICES

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